

**VILLAGE OF HEISLER
REGULAR COUNCIL MEETING MINUTES
HELD IN COUNCIL CHAMBERS AT THE HEISLER VILLAGE OFFICE
MAY 16, 2012 @ 7:00 P.M.**

The meeting of the Council of The Village of Heisler was held in the Council Chambers at the Village of Heisler Office in Heisler, Alberta on Wednesday May 16, 2012 @ 7:00p.m.

PRESENT: Sean Maciborski Mayor
Dennis Steil Deputy Mayor
Kel Tetz Councillor
Amanda Howell Interim Chief Administrative Officer

CALL TO ORDER:

Mayor Maciborski called the meeting to order at 7:05 p.m.

ADOPTION OF AGENDA:

Motion 588/12

Moved by Deputy Mayor Steil to adopt the agenda with the following changes:

Additions:

Under New Business

9.9a-Village Siren

Under Confidential Items

14.2- Personnel Item

Deletions:

13.6-Eunice Munro, Emergency Management Report

CARRIED

MINUTES:

Motion 589/12

Moved by Deputy Mayor Steil that Heisler Village Council approve the April 18, 2012 Regular Council meeting minutes as presented.

CARRIED

PUBLIC HEARING: NONE

DELEGATIONS: Council welcomed Debbie Steil to the meeting at 7:07 p.m. to discuss the Dog Bylaw in Irene Parlby Park. Debbie left the meeting at 7:15 p.m.

BYLAWS:

Readings of Bylaw #466-12 Commercial and Industrial Property Tax Incentive Bylaw

Motion 590/12

Moved by Deputy Mayor Steil that Heisler Village Council give **first** reading to Bylaw #466-12, the Commercial and Industrial Property Tax Incentive Bylaw.

CARRIED

Motion 591/12

Moved by Mayor Maciborski that Heisler Village Council give **second** reading to Bylaw #466-12, the Commercial and Industrial Property Tax Incentive Bylaw.

CARRIED

Motion 592/12

Moved by Councillor Tetz that Heisler Village Council proceed to **third and final** reading of Bylaw #466-12, the Commercial and Industrial Property Tax Incentive Bylaw.

CARRIED

Motion 593/12

Moved by Deputy Mayor Steil that Heisler Village Council by **unanimous consent** give **third and final** reading to Bylaw #466-12, the Commercial and Industrial Property Tax Incentive Bylaw.

CARRIED UNANIMOUSLY

Readings of Bylaw #467-12 the Procedural Bylaw

Motion 594/12

Moved by Mayor Maciborski that Heisler Village Council give **first** reading to Bylaw #467-12 the Procedural Bylaw.

CARRIED

Motion 595/12

Moved by Deputy Mayor Steil that Heisler Village Council give **second** reading to Bylaw #467-12 the Procedural Bylaw.

CARRIED

Motion 596/12

Moved by Councillor Tetz that Heisler Village Council proceed to **third and final** reading of Bylaw #467-12 the Procedural Bylaw.

CARRIED

Motion 597/12

Moved by Mayor Maciborski that Heisler Village Council by **unanimous consent** give **third and final** reading to Bylaw #467-12 the Procedural Bylaw.

CARRIED UNANIMOUSLY

POLICIES: NONE

OLD BUSINESS:

Letter from Town of Sedgewick

Motion 598/12

Moved by Mayor Maciborski that Heisler Village Council instruct Interim CAO to file letter from Sedgewick in correspondence.

CARRIED

MCCAC – TAME Buildings Initiative - Rescind Motion 530/12

Motion 599/12

Moved by Mayor Maciborski that Heisler Village Council rescind Motion 530/12 “Moved by Mayor Maciborski that Heisler Village Council instruct Interim CAO to proceed with the AAMDC and MCCAC building retrofit initiative”.

CARRIED

Approval of the Flagstaff Regional Solid Waste Management Association - 2012 Budget Revisions

Motion 600/12

Moved by Councillor Tetz that Heisler Village Council approve the Flagstaff Regional Solid Waste Management Association 2012 revised budget as presented.

Recorded Vote:

Mayor Maciborski: FOR

Deputy Mayor Steil: AGAINST

Councillor Tetz: FOR

CARRIED

County of Flagstaff – Proposed Fire Services Agreement and Regional Fire Chief Agreement

Motion 601/12

Moved by Mayor Maciborski that Heisler Village Council instruct Interim CAO to pursue shared expenses for legal council with Forestburg for review of the proposed Flagstaff County Fire Services Agreement and Regional Fire Chief Agreement. A copy will be given to Heisler’s Fire Chief and Deputy Fire Chief for their review and Interim CAO will set up a meeting with them to discuss the proposed agreements with Council.

CARRIED

NEW BUSINESS:

Retention of County Peace Officer

Motion 602/12

Moved by Mayor Maciborski that Heisler Village Council instruct Interim CAO to find out from the County of Flagstaff the cost for 10 hours per month for the retention of a County Peace Officer to patrol Heisler. Interim CAO will then contact ATCO and ask if they will incur the cost of the fees for the County Peace Officer for the duration of their HVDC 500 Kilovolt transmission line project in our area.

CARRIED

Fire Services Mutual Aid Agreement - Forestburg

Motion 603/12

Moved by Councillor Tetz that Heisler Village Council table agenda item 9.3, Fire Services Mutual Aid Agreement with Forestburg until the next meeting.

CARRIED

Letter of Support for Flagstaff County – 2012 Heritage Awards

Motion 604/12

Moved by Deputy Mayor Steil that Heisler Village Council instruct Interim CAO to write a letter

of support from the Village of Heisler for the nomination of the County of Flagstaff for the 2012 Heritage Awards for their heritage barn conservation initiative.

CARRIED

June CAO Meeting

Motion 605/12

Moved by Mayor Maciborski that Heisler Village Council grant permission to the Interim CAO to attend the CAO meeting on Tuesday June 26, 2012 in Galahad. Interim CAO will inform the public of the change of office hours in the newsletter and will place a sign on the Village office door. The office will be open on Wednesday and Thursday that week.

CARRIED

Quote from Can Pak Environmental Inc.

Motion 606/12

Moved by Mayor Maciborski that Heisler Village Council table agenda item 9.6, quote from Can Pak Environmental Inc. until Interim CAO receives legal advice pertaining to the existing agreement with Flagstaff Regional Solid Waste Management Association.

CARRIED

Approval of the Water and Wastewater Treatment Systems Cooperative Agreement

Motion 607/12

Moved by Mayor Maciborski that Heisler Village Council approve the Flagstaff Regional Water Consortium Water and Wastewater Treatment Systems Cooperative Agreement with member municipalities as presented.

CARRIED

Ground Force Training – Motor Grader Training Info.

Motion 608/12

Moved by Deputy Mayor Steil that Heisler Village Council instruct Interim CAO to pursue training for the Public Works Foreman Assistant for Heisler’s motor grader for a cost of up to **\$3,000.00**.

CARRIED

Letter from Sports Groundskeeper

Motion 609/12

Moved by Councillor Tetz that Heisler Village Council instruct Interim CAO to look into previous years accounting for information. Council approves the request from Trent Steil for payment of **\$750.00** for floating the ball diamonds from April 15 – August 15, 2012 in a lump sum.

CARRIED

Heisler Fire Siren

Motion 610/12

Moved by Mayor Maciborski that Heisler Village Council instruct Interim CAO to contact an electrician to look into why the Village fire siren is not working with a limit of **\$1,100.00**.

CARRIED

Request from Royal Purple to borrow picnic tables

Motion 611/12

Moved by Councillor Tetz that Heisler Village Council approve the request from the Royal Purple to borrow picnic tables for the Martz Auction on May 26, 2012. The Royal Purple members must pick up and drop off the picnic tables when finished.

CARRIED

COUNCILLOR REPORTS:

Mayor Maciborski's written report- None

Mayor Maciborski's verbal report- CAC meeting on April 24/12- RCMP informed Mayor Maciborski that if Heisler has a big event planned, they will team up with the Wetaskawin detachment and provide more patrols.

FRSWMA meeting on April 23/12- Budget discussion

FIP meeting on May 7/12- Water Consortium Agreement, Heritage Awards, Financial discussion etc.

Deputy Mayor Steil's written report- None

Councillor Tetz's written report- None

Councillor Tetz's verbal report- Heisler Fire Department May 3/12 – Vented house, torn down walls, siren not working, new equipment on truck.

Flagstaff Family and Community Services meeting May 10/12 – Budget, transferred \$100,000 to foundation, counseling very busy, Heisler library missed out on funds from the Red Serge Ball.

Public Works written report- May/12 operating report

Bylaw Enforcement Officer written report- April/12

Motion 612/12

Moved by Mayor Maciborski that Heisler Village Council accept the above written/verbal reports as information.

CARRIED

CAO REPORT AND ACTION LIST:

CAO Action List and CAO written report

Motion 613/12

Moved by Mayor Maciborski that Heisler Village Council accept the CAO action list and CAO written report from the April 18, 2012 Council meeting as information.

CARRIED

FINANCIAL:

Cheque Register

Motion 614/12

Moved by Councillor Tetz that Heisler Village Council accept the April 19th-30th, 2012 cheque register #1184-#1200 in the amount of **\$13,592.55** as presented.

CARRIED

Cheque Register

Motion 615/12

Moved by Councillor Tetz that Heisler Village Council accept the May 1st-15th, 2012 cheque register #1201-#1214 in the amount of **\$3,614.18** as presented.

CARRIED

April 2012 – Financial Statement

Motion 616/12

Moved by Mayor Maciborski that Heisler Village Council accept the balance shown on the April, 2012 bank statement as presented.

CARRIED

Petty Cash Expenses

Motion 617/12

Moved by Deputy Mayor Steil that Heisler Village Council instruct Interim CAO to pay the petty cash expenses for April and May, 2012 in the amount of **\$51.20**

CARRIED

Amanda Howell's Expenses

Motion 618/12

Moved by Mayor Maciborski that Heisler Village Council approve the travel expenses of Interim CAO, Amanda Howell in the amount of **\$55.50**

CARRIED

Utility Trailer for Public Works

Motion 619/12

Moved by Mayor Maciborski that Heisler Village Council have Councillor Tetz bid up to **\$800.00** for a 4x8 utility trailer at the Martz auction on May 26, 2012 on behalf of the Village of Heisler.

CARRIED

Quotes for Dog Tags

Motion 620/12

Moved by Councillor Tetz that Heisler Village Council instruct Interim CAO to purchase 100 dog tags at a cost of **\$53.10** plus GST and shipping from Ketchum Manufacturing.

CARRIED

Quotes for Magnetic Signs for Public Works truck

Motion 621/12

Moved by Deputy Mayor Steil that Heisler Village Council instruct Interim CAO to purchase 2 magnetic signs for identification for the Public Works truck, size 10"x22" at a cost of **\$59.00** plus GST from Main St. Medley.

CARRIED

Request for shale for Heisler's small ball diamond

Motion 622/12

Moved by Deputy Mayor Steil that Heisler Village Council approve the request from Mickey Heisler for approximately 15 yards of shale at **\$40.00/yard** to be purchased for the small ball

diamond at a cost of approximately **\$600.00**. Council approves up to 20 yards at a cost of up to **\$800.00**.

CARRIED

Non- Redeemable GIC Renewal – Matures June 15, 2012

Motion 623/12

Moved by Mayor Maciborski that Heisler Village Council reinvest the interest from 2011 and also reinvest the initial investment in a cashable anytime GIC with Alberta Treasury Branch at the rate available on June 15, 2012 providing there is no waiting period before cashing out is possible.

CARRIED

CORRESPONDENCE:

- Letter from Telus
- Letter from Carillion
- Letter from Flagstaff Family and Community Services- Nights Alive Program
- Letter from Leon Benoit – Supports protection of fish habitat
- Letter from Alberta Urban Municipalities Association – Municipalities Matter Campaign
- AUMA Mayors Caucus Meeting

Motion 624/12

Moved by Mayor Maciborski that Heisler Village Council accept the Correspondence as information.

CARRIED

IN CAMERA:

Motion 625/12

Moved by Mayor Maciborski to go In Camera to discuss personal and personnel items at 9:25 p.m.

CARRIED

OUT OF CAMERA:

Motion 626/12

Moved by Mayor Maciborski to go Out of Camera at 10:00 p.m.

CARRIED

Motion 627/12

Moved by Mayor Maciborski that Heisler Village Council instruct Interim CAO to seek advice from Municipal Affairs pertaining to a personnel harassment issue.

CARRIED

Motion 628/12

Moved by Deputy Mayor Steil that Heisler Village Council instruct Interim CAO to seek legal advice pertaining to employee contracts.

CARRIED

DATE OF NEXT REGULAR COUNCIL MEETING:

June 20, 2012 at 7:00pm

ADJOURNMENT:

As all items on the agenda were discussed, Mayor Maciborski adjourned the meeting at 10:10 p.m.

X

Sean Maciborski
Mayor

X

Amanda Howell
Interim CAO